


# Bedfield and Monk Soham Community Hub Committee

Meeting Notes 31<sup>st</sup> July 2023

8.00pm

<b>Attendees</b>	Graham Mobbs – Chair Person, Lisa Crane – Vice Chair Person & Secretary, Alison Manning – Facilities Manager, Andrew Manning - Treasurer, Nigel Billington
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Topic / area	Discussion	Action
<b>Committee members</b>	<ol style="list-style-type: none"><li>1. Discussion held regarding the current committee. We have a core group who regularly attend. Agreed that those that attended this evening will remain as the core group of committee members</li><li>2. More members needed to support the Hub. We explored renaming the term 'committee' as this may be a barrier. We looked at the diversity of views needed as well as significant, regular groups that use the Hub – should their views be included in main decision making? Football club, Craft Club, Gardening Club, tennis club etc.</li></ol>	Email to be sent regarding inviting important users of the Hub to future meetings and joining the 'committee'. <b>Lisa</b> to draft and share
<b>Fete 2023</b>	<ol style="list-style-type: none"><li>1. Final financial statement provided by Andrew, with many thanks for his hard work on this. All agreed an amazing amount was raised - £3,486.44</li><li>2. Alison asked for feedback from stall holders and volunteers:  2023-07-27 Feedback Summary.docx</li><li>3. Discussion held around the stalls that did not do as well this year, including Ice creams, produce, strawberries. However other stalls did well which made up for this.</li><li>4. Friends of Bedfield School stall – this is increasing in size each year which is positive for the school and for the entrance of people at the fete. Queried the duplication of some of their items such as bottles,</li></ol>	For the future, it would be helpful to know what they will be offering, so this doesn't clash and therefore

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	<p>however agreed that this may not be a real problem as they bring numbers in on the day.</p> <p>5. <b>Barbecue</b> - Revetts was a success, not much wastage.</p> <p>6. <b>Bar</b> – this was a success due to the hot weather, both barrels of beer sold.</p> <p>7. <b>Entrance Fee</b> agreed this to remain at £2 per adult</p> <p>8. <b>Date</b> agreed for next year – 13th July 2024</p>	<p>a variety of stalls are on offer. <b>Andrew</b> to pose the question around a % of takings given to the Community Hub as per other stall holders.</p> <p>Less bread to be bought next year, more cheese slices, more onions pre sliced.</p> <p><b>Andrew</b> to ask brewery regarding the last date for ordering and cancelling beer (if weather looks to be poor). Wider discussion re Bar to be held at next years planning meetings</p> <p>Erection of <b>marquees</b> to continue to take place the week prior to the day</p> <p><b>Raffle</b> - less prizes for next year, increase speed of calling winners. Top 6 prizes to be announced and handed over if winner present. Rest to be announced, recorded and shared on website.</p> <p><b>Collections</b> of donations to take place next year, this is time consuming for volunteers, however makes a difference to the amount of donations</p>

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		<b>Volunteers on the day</b> – an ongoing challenge, continue to promote benefits of volunteering and helping the community to grow and celebrate.
<b>Cover for coffee morning and Post office</b>	1. Alison and Andrew are away for the following Tuesdays: 5 <sup>th</sup> , 12 <sup>th</sup> September 7 <sup>th</sup> November, 19 <sup>th</sup> December. Lisa unable to offer September due to work capacity, however can do 7 <sup>th</sup> Nov and 19 <sup>th</sup> Dec.	<b>Alison</b> will ask Steve re September dates.
<b>Tennis Club</b>	<ol style="list-style-type: none"> <li>1. Discussion regarding the agreement made that the club would ideally come back under Parish Council/Community Hub management. If this were to happen – monies from the old Tennis Club bank account would be ringfenced for the tennis club only.</li> <li>2. Celia is doing an amazing job regarding reinvigorating tennis playing in the community and has a core group of people involved in this</li> <li>3. Feedback from players is that the court is playable, and the surface may not be as bad as previously thought</li> </ol>	<b>Andrew</b> to start a conversation with Celia regarding her views on the tennis club and refer to <b>Graham</b> if needed.
<b>Active Suffolk – Pilates</b>	1. Good news that a Pilates taster session is starting on Tuesday 15 <sup>th</sup> August	<b>Lisa</b> to be designated keyholder
<b>Hands on Exhibition</b>	1. Reviewed feedback sent regarding Hands on Exhibition – nothing surprising in terms of feedback or option choice.	<p><b>Lisa</b> to add plans and feedback to websites</p> <p><b>Lisa</b> to contact Alan re next steps in terms of Chartered Surveyor input and community involvement</p>

**Nest meeting: TBC**