

BEDFIELD AND MONK SOHAM COMMUNITY CLUB

Minutes of a Meeting held on Wednesday 27th April 2022 which commenced at 1900 in the Community HUB pavilion

04/22 - 01 Present

Committee: Graham Mobbs (Chairman - GM), Geoff Robinson (Secretary – GR), Andrew Manning (Treasurer – AnM), Alison Manning (Play Area & Facilities Manager - AM) and four village members.

04/22 - 02 Apologies

Lisa Crane (LC), Steve Corton (SC), Keith Frost (KF) and Nigel Billington (NB), plus one member from the community.

04/22 - 03 Minutes of Previous Meeting (29th September 2021)

- The minutes of the previous meeting held on the 29th September 2021 had been previously circulated. They were agreed as accurate and were signed by GM.

04/22 - 04 Minutes of Previous Meeting (AGM 2nd March 2022)

- The minutes of the previous meeting held on the 2nd March 2022 had been previously circulated. They were agreed as accurate and were signed by GM.

04/22 – 05 Action Points from the Previous Two Minutes

- Several holes had appeared in the drive across Long Green, which although not unexpected, need attention. GR to contact the installation contractor and remind him that he did agree to leave some hardcore for such a contingency. GR also expressed the view that ultimately more permanent action would be required for this area.
- The MSDC tree planting had been successfully completed on the field under the auspices of Paula Booth. Paula and all the volunteers were thanked for their efforts.
- The new lighting and blinds had been installed following receipt of the grant.
- Rob Rogers has been unable so far to commit to a date in September for his musicians to play at the planned “garden party” event.
- Three sides of the container had been painted and the remaining side and roof will be done in due course.
- KF was still to adjust one of the CCTV cameras to give better overall coverage.
- The new seats had been installed by KF next to the pavilion.

04/22 - 06 Treasurers Report

- AnM had prepared a comprehensive update that showed over £26,000 in Club funds at 27th April 2022, which was agreed as being a healthy amount.
- The regular income from the café was more than covering Club expenses and was proving very popular. AM was thanked for her time and excellent input for running the café.
- The New NatWest Bank account appears to be working well.
- AnM was thanked for his ongoing efforts at Treasurer.

04/22 – 07 Website and Communications Update

- The website was running well and that there were many Facebook followers. A “What’s On” page had been added.

- AnM stressed that all village organisers must inform him and LC if they wanted their events to be included on the website and/or in the newsletter and it was frustrating that not all did so at the moment.

04/22 – 08 2022 Village Fete

- Several special meetings devoted to the Fete had already been held and planning was at an advanced stage.

04/22 – 09 Potential Kitchen Improvements

- CAS had promised to send a surveyor to advise on the viable options available for moving the kitchen from the main hall. However, this had not yet happened. It was agreed that it's likely to involve considerable expense and grants would need to be sourced. GR reminded the group that any grant applications would need to demonstrate considerable "outcomes" to be successful. It was agreed that AnM would survey potential users as to what they see as priorities for increased use and for any other ideas they may have to increase usage.

04/22 - 10 Food Hygiene Inspection and Requirements

- AM explained that the club was now registered with MSDC under food hygiene regulations, having successfully passed an inspection in her home but relating to the HUB. AM stressed that all organisations using the facilities must be made aware of the requirements, especially in terms of food allergies and this would be emphasised in the hire agreements.
- All Club activities (such as the café) must be compliant and AM would train any future volunteers as and when necessary. AM was thanked and congratulated for her efforts.

04/22 - 11 Various Updates and Work in Progress

Various ongoing activities were briefly discussed, the salient points of each being:

- GR expressed concern that whilst the Community Club certainly did not want to take over the running of the Tennis Club, the court remained the property of the Club, yet little was known about how the Club was being run. He also said he found it frustrating that one of the main village and Club assets did not seem to be promoted as well as it could be. All agreed and GM will invite Dave Courteen to the next meeting to explain Tennis Club policy and ambitions, as he had expressed to be keen to work closer with the Community Club.
- It was agreed that all references to the **HUB** should be in capital letters to emphasise the concept.
- The Over-60s Club has been relaunched as "Our Club", with membership available to all ages. Ten people had attended the inaugural meeting at the pavilion.
- An approach had been made by a group wanting form a football team and use the facilities. They had spoken to KF and subsequently to AnM. A debate then took place regarding the possibility of agreeing this use. However, several issues were raised which included accidental damage to the play area, noise, parking, cleaning after games, what facilities they would use and other possible complications. The amount to charge was also discussed. The request was agreed in principle, but without prejudice to further discussions with the potential organisers. AnM to discuss with KF and the applicants regarding exactly what they would require.
- Bedford Church was exploring the possibility of installing a toilet and limited catering facilities and hoped to develop a hub.
- AM had been approached with an offer to cut the grass on Long Green in return for being able to keep the hay. It was agreed that it should be cut, as always, just before the fete – GR to liaise with KF regarding the availability of the usual contractor.
- Bob Whitman and Nigel Billington were thanked for the help in fitting the new pavilion roller blinds and new double glazing windowpanes.

- GR had been contacted by a contractor regarding the potential sighting of a clothing bank on the field, but concern was expressed about affecting a similar scheme at the school, which could affect their income. It was unanimously agreed to trial the clothing bank and GR to speak to Caroline Berkley to ensure that there would be no financial loss to Bedfield School.
- A recent report of dog fouling on the carpark appeared to have been a “one-off. It was agreed that in line with the Parish Council Privacy Policy, CCTV would only be used as a last resort in any problems involving dog fouling, even though it was authorised in the document.
- AnM to source someone to complete PAT testing in the pavilion.

04/22 – 12 Date of the next Meeting

- The date of the next meeting was agreed as 1930 on Wednesday 20th July 2022.

The meeting ended at 20:45, with GM thanking everyone for their input.

Signed:..... (Chairman).